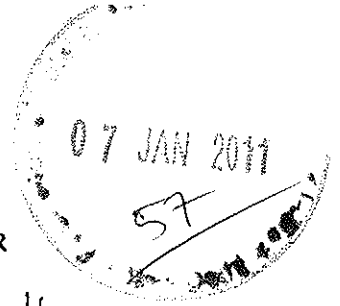


RAJASTHAN STATE HOTEL CORPORATION LTD. JAIPUR
(A Govt. of Rajasthan Undertaking)



No.F-2() Acctts/RSHC/Can. Rules./2010/ 928-45

Date: 14 Dec.,2010

OFFICE ORDER

In compliance of the decision of the Board of Directors taken in its 150th meeting held on 24-9-2010 existing cancellation rules No. 8(a) and (b) of chapter-II of the Financial Rules and Hotel Manual of the corporation for advance booking of hotel accommodation is revised as under:-

S.No.	Period for cancellation notice	Rate of Cancellation charges on total booking amount
(i)	30 days prior to arrival date.	10%
(ii)	29 days to 7 days prior to arrival date	25%
(iii)	6 days to 24 hours prior to arrival date.	50%
(iv)	Within 24 hours to arrival date	100%

Proper display of revised cancellation rules shall be made available along with room tariff to both Hotel Reception /T.R.C. of Tourism Department/ RTDC, Jaipur/ Udaipur / New Delhi / Ahemdabad alongwith all travel agents/ individual person/ companies/ big business houses/ group leader etc.

Chairperson & Managing Director

Copy to following for information and n/action:-

1. E.O. to the C.M.D. RSHCL, Jaipur .
2. The Director, Public Relation , Govt. of Rajasthan. With ten extra Copies for publication in the print/electronic media of the State/ National.
3. Secretary General, Federation of Hotels & Restaurant Association of India, New Delhi , for highlighting this scheme in the federation's web site.
4. Dy./ Asstt, Director, TRC, Tourism Department, Govt. of Rajasthan, Jaipur, Udaipur, Ahemdabad, Mumbai, Chennai, New Delhi, Kolkata, Jodhpur, Mt. Abu, Ajmer etc.
5. Manager, Hotel Khasa Kothi, Jaipur .
6. Manager, Hotel Anand Bhawan , Udaipur .
7. General Manager CRO/M&P.RTDC for highlighting in the RTDC web site.
8. Manager/Assistant Manager(F&A) Jaipur / Udaipur units
9. Notice Board of Head Office/ Unit Concern.
10. Concern file

Executive Director (M&A)